

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

USDC SDNY
DOCUMENT
ELECTRONICALLY FILED
DOC #:
DATE FILED: March 14, 2018

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JENELL RICHARDSON WILLAMS,

Plaintiff,

-v-

18-cv-2214 (KBF)

STERLING INFOSYSTEMS, INC. d/b/a
STERLING BACKCHECK,

Defendant.
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ORDER

KATHERINE B. FORREST, District Judge:

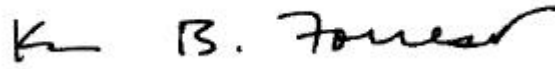
It is hereby ORDERED that:

1. Lead counsel for all parties shall appear for an initial pretrial conference ("IPTC") on **Wednesday, April 18, 2018 at 1:00 p.m.** All counsel in receipt of this order shall notify all other parties (or, if known, their attorneys) of the IPTC by serving each of them with a copy of this order and with a copy of the Court's Individual Practices in Civil Cases. Counsel shall file proof of such service with the Court.
2. At least **four business days prior** to the IPTC, the parties shall jointly submit a proposed schedule in accordance with the form available at <http://www.nysd.uscourts.gov/judge/Forrest>.

3. Requests for adjournments shall be submitted at least **two business days prior** to the IPTC.
4. Counsel shall consult the Court's Individual Practices in Civil Cases (available at <http://www.nysd.uscourts.gov/judge/Forrest>) and comply with all other requirements for the IPTC.

SO ORDERED.

Dated: New York, New York
March 14, 2018

A handwritten signature in black ink, appearing to read "K. B. Forrest", is written above a horizontal line.

KATHERINE B. FORREST
United States District Judge